



CIVIL AVIATION DEPARTMENT OF BARBADOS

DCA PL 001

FOR ACCOUNTING DEPARTMENT USE ONLY:

Date : \_\_\_\_\_

Receipt No: \_\_\_\_\_

Cheque/PO. – \$ \_\_\_\_\_ ¢

Signature and Stamp \_\_\_\_\_

APPLICATION FOR THE ISSUANCE OF A PILOT'S LICENCE, RATING AND /OR A FLIGHT RADIOTELEPHONY OPERATOR'S LICENCE.

I. Application Information

- Student Pilot Licence
- Private Pilot Licence(Aeroplane)
- Commercial Pilot Licence (Aeroplane)
- Airline Transport Pilot Licence (Aeroplane)
- Private Pilot Licence (Helicopter)
- Commercial Pilot Licence (Helicopter)
- Airline Transport Pilot Licence (Helicopter)
- Instrument Rating  Aeroplane  Helicopter
- Radiotelephony Operator's Licence
- Dispensation
- Flight Instructor Rating  Aeroplane  Helicopter

- Flight Examiner Authorization  Aeroplane  Helicopter
- Glider Pilot Licence
- Free Balloon Pilot Licence
- Flight Engineer Licence
- Flight Navigator Licence
- Validation Certificate
- Group Rating (A) Group A  Group B  Group C
- Group Rating (H) Group A  Group B  Group C
- Aeroplanes ( Land  Sea  Amphibian )
- Helicopter / Gyroplane ( Land  Sea  Amphibian )
- Type Rating  Class Rating

A. Name:		B. Date of birth: D    M    Y	C. Place of birth:
D. Address:		E. Nationality:	F. Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
D2. Contact numbers:		I. Validity of medical From: To:	J. Class of medical:
K. Name of Medical Examiner:	K2. Date of Medical Examination:	L. Do you currently hold an instrument Rating: <input type="checkbox"/> Yes <input type="checkbox"/> No	M. If yes, Issuing Authority:
N. Validity IR and type of aircraft flown :	O. Date of last Proficiency Flight Test:	P. Type and Registration of Aircraft Flown:	Q. Do you speak and understand English: <input type="checkbox"/> Yes <input type="checkbox"/> No

INSTRUCTIONS FOR COMPLETION OF FORM DCA PL 001

1. When completing the application form, the applicant should make payment to the Account's Department, Ministry of International Transport. The application form should then be submitted to the Civil Aviation Personnel Licensing office for assessment together with two recent photographs, size 1¼ X ¾ inches, showing head, full face and taken from the same negative.
2. The applicant must place a **tick** in the boxes applicable.
3. This application must be submitted at least seven (7) working days prior to the date of the medical examination.
4. **\*\*Group A – Single – engine aeroplanes/ helicopter not exceeding 12,500lbs. Maximum weight authorised.**  
**\*\*Group B – Multi – engine aeroplanes/ helicopter not exceeding 12,500lbs. Maximum weight authorised.**  
**\*\* Group C – Aeroplanes/ helicopter exceeding 12,500lbs. Maximum weight authorised.**

II. State aviation licences held.			
A. Type of Licence :	B. Issuing Authority	C. Rating in Licence :	D. Validity of Licence
III. State the Barbados licence, Authorisation and/or Rating requested.			
A. Type of Licence/ Authorisation requested :		B. Rating requested :	
IV. State training in support of licence, Authorisation and /or Rating.			
A. Country of training	B. Training Institution	C. Dates of training	
E. Institution where examination was conducted :	F. State where examination was conducted :	G. Aerodrome used for flight examination :	H. Name of Flight Instructor / Examiner:
I. Licence No. of Flight Instructor / Examiner:	J. Type and Registration of aircraft used for the testing :	k. Have you provided proof of training : <input type="checkbox"/> Yes <input type="checkbox"/> No	

5. A person applying for the issue or renewal of a Pilot's Licence must first pass a medical examination conducted an aviation medical examiner approved by the Civil Aviation Department. For the initial issue or renewal of a pilot's Licence, the doctor must make his report on DCA Form 58 or DCA Form 59. This report must be submitted direct to the Civil Aviation Personnel Licensing office under confidential seal.

6. **Applicant's Certification**

- A. **Signature.** The way you normally sign your name.
- B. **Date.** The date you sign the application

**V. Record of total pilot time/ training on each aircraft by TYPE for the Last Six month. This is the total time logged per column in each aircraft type by registration for the last six (6) months. The last date recorded under the aircraft type reflects the last date logged at the controls of that aircraft type.**

Aircraft/Rotorcraft			Instrument			Single Engine Aeroplane/Rotocraft						
Type/Date		Reg.	Actual		Hood		Sim		Day		Night	
			Hrs.	Min.	Hrs.	Min.	Hrs.	Min.	Dual	Pilot	Dual	Pilot
Multi- Engine Aeroplane/Rotocraft						Cross Country		Flight Instructor/Examiners				
Day			Night			Hrs.	Min.	Type/Date	Reg.	Hrs.	Min.	
Command	Co.	Dual	Command	Co.	Dual							
TOTAL FLIGHT TIMES			HRS	MIN								
Flight Instructor's Total Time												
Flight Examiner Total Time												
Six Months Total Time												
Grand Total Time												
Applicant's Certification : <b>I certify that the entries made by me on this application are true and accurate.</b>						Applicant's Signature:				Date:		

**7. Record of pilot time.**

This table should represent the total time flown in each aircraft type by aircraft registration over a six (6) month period. If decimal points are used, be sure they are legible. Night flying and Instrument flying must be entered where required. Flight Instructor flying and Flight Examiner's flying time must also be entered by the Flight Instructor and Flight Examiner applying for Issuance of a FI or FE Rating. You should fill in the blocks that apply and ignore the blocks that do not. Co-pilot time must be entered in the appropriate blocks. Synthetic flight trainer must be entered in the boxes provided. The total time means the applicant's total flight time. **Grand Total Time is the applicant's total flying experience.**

**VI. For Licensing Authority use only**

1. I have reviewed the applicant's pilot logbook and/or training record and found the following:

- Application Approved.
- Application not Approved (use pencil only).

2. Comments (*Include date of entry*)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. See attached documents (**to be fill out be Licensing clerk or licence officer**)

Attachments	Applicant's Identification		
<input type="checkbox"/> Copy of Proficiency Check Report (I/R and/or C of T).	Form of ID:	ID Expiration date	
<input type="checkbox"/> Copy of Pilots log book (last six month flight activity).	Name	E-mail address	
<input type="checkbox"/> Copy of Pilot's Training Record.	ID Number	Telephone No. (Local)	
<input type="checkbox"/> Copy of foreign licence	Date of Birth	Telephone No. (Overseas)	
<input type="checkbox"/> Copy of Pilot's medical certificate			
CAA inspector Name, Title & Signature:	Name of Authority	Location of Authority	Date:

8. It is an offence to make, with intent to deceive, any false representation for the purpose of procuring The grant, issue, renewal or variation of any licence. Any person so doing renders him/herself liable on summary conviction to a fine or to imprisonment or both.

9. The applicant must present his or her log book or training record; and pilot's licence along with the submission of this application.

<u>Schedule of Charges</u>				
<b>1 Technical Examination</b>				
	<b>1)</b>	Aircraft Pilot		\$ C
		<b>(a)</b> Private Pilot		25 00
		<b>(b)</b> Professional Pilot		50 00
<b>2) Aircraft Maintenance Engineer</b>				
		<b>(a)</b> Regulation Examination		35 00

- (a) Oral Examination\_\_\_\_\_ \$35.00
- 2) General Paper (each category)\_\_\_\_\_ \$35.00
  - (a) Performance "A" or Lower\_\_\_\_\_ \$75.00
  - (b) Telecommunications\_\_\_\_\_ \$20.00
  - (c) Instrument Rating\_\_\_\_\_ \$75.00
- 3) Regulation and Procedures Examinations
  - (a) Student Pilot\_\_\_\_\_ \$25.00
  - (b) Private Pilot\_\_\_\_\_ \$25.00
  - (c) Professional Pilot\_\_\_\_\_ \$50.00
- 4) Approval of Persons
  - (a) Certificate of Approval of Persons\_\_\_\_\_ \$250.00
  - (b) Certificate of Approval of Flight Simulators (initial)\_\_\_\_ \$500.00
  - (c) Certificate of Approval of Flight Simulators (renewal)--- \$250.00
- 5) Ground/Flight Crew Licences

- (a) Professional Pilot (issue)\_\_\_\_\_ \$100.00
- (b) Professional Pilot (renewal)(valid for 6 months)\_\_\_\_\_ \$50.00
- (c) Private Pilot (issue)\_\_\_\_\_ \$50.00
- (d) Private Pilot (renewal) (aged 40 years and over) (valid for 24month)\_\_\_\_\_ \$40.00
- (e) Student Pilot (issue)\_\_\_\_\_ \$25.00
- (f) Student Pilot (renewal) (valid for 12 months)\_\_\_\_\_ \$15.00
- (g) Flight Navigator (issue)\_\_\_\_\_ \$100.00
- (h) Flight Navigator (renewal) (valid for 12 months)\_\_\_\_\_ \$75.00
- (i) Flight Engineer (issue)\_\_\_\_\_ \$100.00
- (j) Flight Engineer (renewal) (valid for 12 months)\_\_\_\_\_ \$75.00
- (k) Flight Radio Telephony Operator (issue)\_\_\_\_\_ \$20.00
- (l) Flight Radio Telephony Operator (renewal) (valid for 12 months)\_\_\_\_\_ \$10.00
- (m) Aircraft Maintenance Engineer (issue)\_\_\_\_\_ \$100.00
- (n) Aircraft Maintenance Engineer (renewal) (valid for 12 months)\_\_\_\_\_ \$75.00
- (o) Aircraft Radio Maintenance Engineer (issue)\_\_\_\_\_ \$100.00
- (p) Aircraft Radio Maintenance Engineer (renewal) (valid for 12 months)\_\_\_\_\_ \$75.00
- 6) Validation of Ratings
- Validation of a foreign Licence\_\_\_\_\_ (same amount as for issue of a licence)
- 7) Inclusion of rating on a Professional Pilots Licence\_\_\_\_\_ \$30.00
- 8) Inclusion of Instrument Rating\_\_\_\_\_ \$30.00
- 9) Navigation Rating\_\_\_\_\_ \$30.00

10)	Inclusion of Flight Engineer's Rating_____	\$30.00
11)	Inclusion of Maintenance Engineer's Rating_____	\$30.00
12)	Issue of Dispensation_____	\$30.00
13)	Issue of Authorisation_____	\$30.00
14)	Copies of Documents	
	(a) Issue of copy_____	\$25.00
15)	Marshalling of Aircraft	
	(a) Permit to Marshal aircraft_____	\$25.00
16)	Publications issued by the Civil Aviation Department	
	(a) Aeronautical Information Publication_____	\$40.00
	(b) Search and Rescue Manual_____	\$30.00
	(c) Search and Rescue Manual (amendment service)(annually)_____	\$10.00
	(d) Notams, Bulletins, Circulars, etc (annually)_____	\$40.00
	(e) Personal Flying Log book_____	\$25.00
	(f) Aircraft Log book_____	\$20.00
	(g) Engine Log book_____	\$20.00
	(h) Variable Pitch Propeller_____	\$20.00
	(i) Modification Record Book_____	\$20.00

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